



# **A.K.T MEMORIAL COLLEGE OF ENGINEERING & TECHNOLOGY**

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)  
A.K.T Nagar, Neelamangalam, Kallakurichi, Tamilnadu - 606 213.  
Tel : 04151 - 223577 Email : aktengg@yahoo.in/Website : www.aktmcet.in

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## **IQAC-Regular Minutes of Meeting**

**Academic Year: 2021-22**

**Meeting-02**



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## INTERNAL QUALITY ASSURANCE CELL-IQAC

Ref: AKTMCET/IQAC/Meeting/2021-22/02

Date: 05-04-2022

### CIRCULAR

This is to inform you that the 2<sup>nd</sup> meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-22 will be held on 07-04-2022 at 10.00 am in conference hall to monitor the progress of NAAC accreditation process and functioning of academic and administrative units. All the members are requested to attend the meeting.

#### **Agenda of the Meeting:**

- Review of the previous meeting minutes
- NAAC initiatives

**IQAC-Coordinator**

**Principal**

**PRINCIPAL**  
**A.K.T.MEMORIAL COLLEGE OF ENGG.& TECH**  
**KALLAKURICHI**

#### **Copy to:**

1. Principal
2. IQAC
3. All the HoDs
4. Office
5. File



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Ref: AKTMCET/IQAC/Meeting/2021-22/02

Date: 07-04-2022

## ATTENDANCE - IQAC

S.No	Name of the Member	Designation	Composition of IQAC Members Specified by NAAC	Signature
<b>Member from the Management</b>				
1.	Thiru.A.K.T.M. Rajendiran	Managing Director	Member	
<b>Chairperson: Head of the Institution</b>				
2.	Dr.T.R.Chinnusamy	Principal	Chairperson	
<b>Teachers to represent all level</b>				
3.	Dr.P.Manikannan	HOD-EEE	Member	
4.	Dr.A.Velmurugan	HOD-CSE	Member	
5.	Mr.E.Balaji	HOD-MECH	Member	
6.	Mr.J.Jayakumar	HOD-S&H	Member	
7.	Mr.S.Gulasekarapandiyan	HOD-Civil	Member	
8.	Mr.S.S.Raju	AP-ECE	Member	
<b>Senior administrative officers</b>				
9	Mr.K.Manikandan	AP-MECH.	Member	
10.	Mr.K Sekar	AP-CSE	Member	
11.	Mr.P.Ramachandran	AO/Office	Member	
<b>Nominees each from local society, Students and Alumni</b>				
12.	Mr.P.Ramkumar	Lions Club Member	Member	
13.	Ms.P.Vinothini	II Year-EEE	Member	
14.	Mr.P. Surya	III Year-CSE	Member	
15.	Mr.K.Kalaivanan	AE/TANGEDCO	Member	
<b>Nominee each from Employers /Industrialists / Stakeholders</b>				
16.	Mr. Srinivasan	Spiderman PVC Pvt. Ltd. Chennai.	Member	
17.	Mr.A.Pavadai	F/o P.Vinothini, EEE	Member	
<b>One of the senior teachers as the Co-ordinator / Director of the IQAC</b>				
18.	Dr.K.Ambujam	HOD-ECE	IQAC-Coordinator	

IQAC-Coordinator

Principal

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Ref: AKTMCET/IQAC/MoM/2021-2022/02

Date: 05-04-2022

## MINUTES OF MEETING

The following are the minutes of the 2<sup>nd</sup> IQAC meeting held on 07-04-2022 at 10.00 am in Conference hall. The following members were present:

S.No	Name of the Member	Designation	Composition of IQAC Members Specified by NAAC
<b>Member from the Management</b>			
1.	Thiru.A.K.T.M. Rajendiran	Managing Director	Member
<b>Chairperson: Head of the Institution</b>			
2.	Dr.T.R.Chinnusamy	Principal	Chairperson
<b>Teachers to represent all level</b>			
3.	Mr.P.Manikannan	HOD-EEE	Member
4.	Dr.A.Velmurugan	HOD-CSE	Member
5.	Mr.E.Balaji	HOD-MECH.	Member
6.	Mr.J.Jayakumar	HOD-S&H	Member
7.	Mr.S.Gulasekarapandiyan	HOD-Civil	Member
8.	Mr.S.S.Raju	AP-ECE	Member
<b>Senior administrative officers</b>			
9	Mr.K.Manikandan	AP-MECH.	Member
10.	Mr.K Sekar	AP-CSE	Member
11.	Mr.P.Ramachandran	AO/Office	Member
<b>Nominees each from local society, Students and Alumni</b>			
12.	Mr.P.Ramkumar	Lions Club Member	Member
13.	Mr.M.Sandhuru	III Year- Civil	Member
14.	Mr.A.Karthik	II Year-CSE	Member
15.	Mr.K.Kalaivanan	AE/TANGEDCO	Member
<b>Nominee each from Employers /Industrialists / Stakeholders</b>			
16.	Mr. Srinivasan	Spiderman PVC Pvt. Ltd. Chennai.	Member
17.	Mr.R.Ayyasamy	F/O Mr.A.Karthik II Year-CSE	Member
<b>One of the senior teachers as the Co-ordinator / Director of the IQAC</b>			
18.	Dr.K.Ambujam	HOD-ECE	IQAC-Coordinator

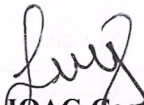


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The following points were discussed:

S. No	Points discussed	Responsibility /Remarks
1	The Principal Dr.T.R.Chinnusamy welcomed all the members for the internal quality assurance cell meeting and the minutes of the last meeting were reviewed.	Principal
2	Action taken report on the minutes of the previous IQAC meeting was presented by the IQAC coordinator and approved by the members.	IQAC Coordinator
3	NAAC work is to be followed by all the criterion heads as per data template formats	All the heads
4	It was suggested to the heads of various departments to insist their students apply various project proposals for grants and awards.	All the heads
5	Placement activities are to be conducted as per the schedule	Placement cell
6	More gender equity programs are suggested.	All the Heads
7	The faculty members were motivated to apply the patent.	All faculty members

  
IQAC-Coordinator

  
Principal

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## IQAC - Action Taken Report for Academic Year 2021-22

IQAC Coordinator reviewed and explained the action taken report of the previous IQAC meeting was held on 07.04.2022 during academic year 2021-22

S.No	Action Plan	Action Taken	Remarks
1	Statutory committee	Governing Council meeting was conducted on 09.05.2022.	
2	NAAC	Reviewed the status of file preparation criterion-wise	
3	Placement	More than 71 students were selected in various company.	
4	Programmes	Two numbers of gender equity programs have been organized in our institution	
5	Research Activities	<p>Dr.T.Eswaran, ASP/EEE received grants from ICSSR (Rs.75,000) in the title of "<i>Awareness Program On Recent Technological Developments In Electric Vehicle And Future Benefits For Our Society.</i>"</p> <p>Dr.K.Ambujam, HOD/ECE published a patent in the title of "<i>Smart Risk Assessment for Supervised Machine Learning and AI in Cloud Computing Environment</i>"</p> <p>Mr. S.S.Raju, Mr. D.Arivazhagan, Mrs. M.S.Sathya, Mrs. T.Aarthi, AP/ECE published a patent in the title of "<i>Neural Network for ECG Anomaly Detection in IOT Environment</i>"</p>	

IQAC-Coordinator

Principal

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